



VICTORIA POLICE

APPLICATION TO CONDUCT RACES UNDER THE PROVISIONS OF REGULATION 29 OF THE ROAD SAFETY (TRAFFIC MANAGEMENT) REGULATIONS 2019

Email to:	roadpermits-oic@police.vic.gov.au
-----------	--

APPLICATIONS MUST BE TYPED. HANDWRITTEN APPLICATIONS WILL NOT BE PROCESSED AND WILL BE RETURNED TO APPLICANT TO RE-SUBMIT TYPED

Organisation			
Applicant			
Address			
Suburb		Postcode	
Email		Mobile	

Race Title			
Race Date			
Race Location			
Race Type			
Start Time		Finish Time	
Number of Competitors			
Course Type			
Road Authority	<input type="checkbox"/> Council _____ <input type="checkbox"/> VicRoads <small>Please indicate and specify which council/s</small>		

All applications must be submitted with the **Event Management Plan** and **Traffic Management Plan** with a **CLEAR** map of the event route at least **3 months** prior to event date.

Approvals from all relevant road authorities (Local Council and/or VicRoads) may be sent after the 3 months minimum application timeframe, however a Highway Event Permit will not be issued without receiving a copy of all approvals and valid Certificate of Insurance for date of event.

Police Assistance Requested Yes No (ie traffic control). If insufficient space, attach a separate sheet.

Location	Time	Reason

In all cases, an adequate number of Marshals and/or Traffic Controllers must be supplied to control competitors

CONDITIONS FOR A RACE PERMIT

1. Applicants MUST liaise with Local Government/relevant authorities and ensure that any conditions imposed by them are also complied with.
2. Where practicable the race is to be conducted on the course as set out at the time of application. Where unforeseen alterations to the course are required the Officer In-Charge of the Region in which the race is to be conducted must be notified as soon as the alteration is identified.
3. **The Officer In-Charge of Police in attendance has the authority to delay, halt or cancel the race at any stage in the interests of road safety without Victoria Police being liable for any economic loss caused thereby to the applicant or any person or body he or she represents.**
4. The race shall not commence nor continue during inclement weather or abnormal atmospheric conditions.
5. All support vehicles shall strictly comply with the Road Safety Road Rules 2017. (This condition does not apply to support vehicles within the approved police controlled rolling road closure as per *Road Safety (Traffic Management) Regulations 2019 R30(2)*).
6. All marshals are to be suitably identified and must wear bright orange or other suitably coloured jackets/vests.
7. Marshals are deployed to assist competitors. Marshals must not control or attempt to control other road users.
8. Adequate marshals are to be provided at all points where conflict with motorists may occur in order to provide forewarning to competitors.
9. Adequate barricades are to be used where necessary.
10. The applicant/appointed referee is to ensure all permit conditions are complied with.
11. The applicant/referee is to ensure adequate pre-race notice is given to warn the public and residents who may be affected by race activity along the proposed route.
12. Prior to the race:
 - * The referee is to ensure that all participants and event marshals are adequately briefed as to their responsibilities; and
 - * The referee is to notify the Officer In-Charge in whose Region(s) the race is occurring, of the time, date and location of the pre-race briefing.
13. (a) **Lead and rear** vehicles are to conspicuously display a sign in the following format:
 - (i) Sign to be width of not less than 100cm and a height of not less than 50cm.
 - (ii) To display in red lettering on a white background the word **"CAUTION"** above the words **"CYCLE"** and/or **"FOOT" EVENT** or other wording which adequately describes the event.
 - (iii) The word **"CAUTION"** to be in letters not less than 20cm high and of proportionate width. All other officials' vehicles will display an orange 30cm x 10cm sign on the front and rear, with the word **"OFFICIAL"** in black letters of not less than 6cm.
14. Lead and rear vehicles are to travel with head and tail lamps illuminated.
15. The race or no part thereof is to take place on a highway between sunset and sunrise.

16. Support vehicles:
- (a) Are not to mingle with competitors during the race.
 - (b) Must not unduly delay other traffic.
 - (c) Must maintain a position behind the rear most signed officials' vehicles.

(This condition does not apply to support vehicles within the approved police controlled rolling road closure as per *Road Safety (Traffic Management) Regulations 2019 R30(2)*)

17. For cycling races, each participant must wear an approved safety helmet.
18. **Any breaches of the Road Safety Road Rules 2017 may result in individual participants being issued with a traffic infringement notice (on the spot fine).**

19. The race is not to be conducted in any manner which may jeopardise the safety of any road user.

20. Any person:
- Competing in
 - Organising
 - supporting competitors in, or
 - in any other manner connected with the race,

shall obey any reasonable instruction given by a member of the Police Force.

21. Any breach of these conditions may result in the race being halted and/or the offender being prosecuted. It may also jeopardise the issuing of future permits to the applicant/organisation named in the permit.

Organisations MUST have a COVID-Safe Plan and must adhere to the COVID safe guidelines outlined on the DHHS website specifically, the Infection Prevention and Control advice, Stay Safe directions (No9) and Workplace Directions (No16).

In making this application, I agree to ensure all participants will comply with the requirements of the Road Safety Road Rules 2017, and all conditions of the race permit.

Signature of Applicant: _____ Date: _____

Print name: _____

IT IS A LEGISLATIVE REQUIREMENT THAT A SIGNED COPY OF THIS APPLICATION MUST REACH ROAD PERMITS AT LEAST 3 CALENDAR MONTHS PRIOR TO THE DATE OF THE RACE (NO EXCEPTIONS). INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.