

Evidence required to obtain a new Victorian Firearm Licence

Category C

Genuine Reason	Evidence required for an Individual
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Primary Production	
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Choose from one of the following:

Owner

Evidence that you are substantially engaged in the business of Primary Production (as an owner) as follows:

1. Evidence of continual ownership, e.g. the most recent rates notice (must be issued in your name and not be more than 12 months old from date of issue) of the land used for Primary Production purposes.
Note: The property must be located in a 'rural' setting and be of sufficient size to ensure any projectile discharged from any firearm on the property remains within the boundaries of the property; and
2. The most recent income tax assessment (must not be more than 12 months old from date of issue) showing the business of Primary Production; or a letter from a tax agent or accountant (must not be more than 12 months old from date of issue) declaring that you are a Primary Producer or Hobby Farmer in accordance with the Australian Tax Office (ATO) assessment criteria; and
3. A sufficient explanation as to why your needs cannot be satisfied by a Category A, B firearm or by other means; or

Lessee

Evidence that you are substantially engaged in the business of Primary Production (as a lessee) as follows:

1. Evidence of your lease on the land used for Primary Production purposes, i.e. Lease Agreement; and
Note: The property must be located in a 'rural' setting and be of sufficient size to ensure any projectile discharged from any firearm on the property remains within the boundaries of the property; and
2. The most recent income tax assessment (must not be no more than 12 months old from date of issue) showing the business of Primary Production, or a letter from a tax agent or accountant (must not be more than 12 months old from date of issue) declaring that you are a Primary Producer or Hobby Farmer in accordance with the Australian Tax Office (ATO) assessment criteria; and
3. A sufficient explanation as to why your needs cannot be satisfied by a Category A, B firearm or by other means.

Share Farmer

Evidence that you are substantially engaged in the business of Primary Production (as a share farmer) as follows:

1. Evidence of the share farming arrangement, i.e. contract or letter from the land owner, showing your connection to the land used for Primary Production purposes.
Note: The property must be located in a 'rural' setting and be of sufficient size to ensure any projectile discharged from any firearm on the property remains within the boundaries of the property; and

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2. The most recent income tax assessment (must not be no more than 12 months old from date of issue) showing the business of Primary Production, or a letter from a tax agent or accountant (must not be more than 12 months old from date of issue) declaring that you are a Primary Producer or Hobby Farmer in accordance with the Australian Tax Office (ATO) assessment criteria; and
 3. A sufficient explanation as to why your needs cannot be satisfied by a Category A, B firearm or by other means.

Manager

Evidence that you are substantially engaged in the business of Primary Production (as a manager) as follows:

A signed and dated document from the Primary Production owner or lessee who employs you. In their letter, the employer must include: their full name, contact details, their Australian Business Number (ABN), the land location and size. This document must also contain: your full name, the type of Primary Production activities undertaken by you as a Manager and the total hours spent on Primary Production activities; and

A sufficient explanation as to your needs cannot be satisfied by a Category A, B firearm or by other means.

Note: The property must be located in a 'rural' setting and be of sufficient size to ensure any projectile discharged from any firearm on the property remains within the boundaries of the property; and

Employee

Evidence that you are employed full time in the business of Primary Production as an employee (whether paid or unpaid):

A signed and dated document from the Primary Production owner or lessee who employs you. In their letter, the employer must include: their full name, contact details, their Australian Business Number (ABN), the land location and size. The document must also contain: your full name; the type of Primary Production activities undertaken by you as an employee and the total hours spent on Primary Production activities; and

A sufficient explanation as to why your needs cannot be satisfied by a Category A, B firearm or by other means.

Note: The property must be located in a 'rural' setting and be of sufficient size to ensure any projectile discharged from any firearm on the property remains within the boundaries of the property; and

Tranquiliser

If the application is for the use of a tranquiliser gun, the following additional evidence must be submitted:

1. A letter from the veterinary surgeon that will be dispensing and providing the tranquiliser drugs. The letter must verify that they have informed you of the appropriate dosages, include detail of the quantities that will be dispensed at a time and confirm your competency to safely handle and administer tranquilliser darts to an animal; and
2. Standard Operating Procedures detailing the manner in which the animal will be tranquilised; captured or rescued; and
3. An accredited training certificate in chemical capture or sedation of animals; and

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4. A current permit or letter of authorisation from a government department authorising the use of tranquiliser gun for the capture/relocation of wildlife; and
 5. Proof of public liability insurance.

If you intend to use a tranquiliser gun in areas that constitute a public place, you must also submit a Public Place Permit application with this licence application. To download this form, go to www.police.vic.gov.au/firearms and access the 'Firearm forms and reference information' page.

Professional Hunter

1. A letter from your tax agent (dated within the last 12 months), verifying that you are substantially dependant on hunting as a source of income; **OR** other written evidence (dated within the last 12 months) that you are substantially dependant on hunting as a source of income, e.g. tax assessment and recent contracts; and
2. Copies of current contracts or formal agreements to hunt professionally; and
3. Provide a sufficient explanation as to why your needs cannot be satisfied by a Category A, B firearm or by other means.

Clay Target - Australian Clay Target Assoc. (Non-medical)

1. Evidence that you are a current member of an Approved Clay Target Shooting Club or Organisation in Victoria, for example a copy of your current membership card or club endorsement letter (issued less than 12 months ago); and
2. Evidence that you possessed a registered semi-auto or pump action shotgun on 15 November 1996 for use in Clay Target Shooting and on that date you were a member of a club affiliated with the Australian Clay Target Association (ACTA), Victorian Field & Game (VFG) or the Field & Game Federation of Aus. Incorp (FGFA).

Clay Target - Victorian Field & Game or Field & Game Federation of Aus. Incorp. (Non-medical)

1. Evidence that you are a current member of an Approved Clay Target Shooting Club or Organisation in Victoria, for example a copy of your current membership card or club endorsement letter (issued less than 12 months ago); and
2. Evidence that you possessed a registered semi-auto or pump action shotgun on 15 November 1996 for use in Clay Target Shooting and on that date you were a member of a club affiliated with the Australian Clay Target Association (ACTA), Victorian Field & Game (VFG) or the Field & Game Federation of Aus. Incorp (FGFA).

Clay Target (Medical)

1. Evidence that you are a current member of an Approved Clay Target Shooting Club or Organisation in Victoria, for example a copy of your current membership card or club endorsement letter (issued less than 12 months ago); and
2. A current medical report from your treating doctor, as evidence of physical disability. This report must specify the nature and duration of the physical disability, indicate suitability in continuance of Clay Target Shooting, include an explanation as to how the use of a semi-automatic

shotgun will overcome the disability and why the use of recoil dampeners or pads, low recoil target loads, barrel porting etc. would not overcome the disability.

**Clay Target –
Possession on
behalf of a Junior
licence holder**

1. A copy of your current membership card or club endorsement from an Approved Clay Target Shooting Club or Organisation in Victoria; and
2. Evidence that the junior is a current financial member of an Approved Clay Target Shooting Club or Organisation (i.e. a copy of their membership card or club endorsement) and holds a current junior licence.

**Official,
commercial or
prescribed
purpose or for a
purpose
authorised by an
Act or Regulations**

Provide sufficient information and documentation to support the genuine reason of official, commercial or prescribed purpose, or for a purpose authorised by an Act or Regulations relating to your application.

For specific evidence requirements, contact Licensing & Regulation Division (LRD) on 1300 651 645.

Evidence required to renew a Victorian Firearm Licence

Category C

Genuine Reason Evidence required for an Individual

Primary Production Evidence required for this genuine reason is the same as a new application.

Tranquiliser Evidence requirements for this genuine reason are the same as a new application; the exception being there is no need to provide training certifications.
Standard Operating Procedures are required if not previously provided.

Professional Hunter Evidence required for this genuine reason is the same as a new application.

Clay Target (Australian Clay Target Assoc)

1. Evidence required for this genuine reason is the same as a new application; and
2. Provide evidence that you have taken part in at least four clay target shooting competitions conducted by Clay Target Shooting Clubs or Organisations in each calendar year since your last renewal. The evidence must be in the form of club or organisation participation records.

Clay Target (Victorian Field & Game or Field & Game Federation of Aust. Incorp)

1. Evidence required for this genuine reason is the same as a new application; and
2. Provide evidence that you have taken part in at least four clay target shooting competitions conducted by Clay Target Shooting Clubs or Organisations in each calendar year since your last renewal. The evidence must be in the form of club or organisation participation records.

Clay Target (Medical)

1. Evidence required for this genuine reason is the same as a new application; and
2. Provide evidence that you have taken part in at least four clay target shooting competitions conducted by Clay Target Shooting Clubs or Organisations in each calendar year since your last renewal. The evidence must be in the form of club or organisation participation records.

Clay Target – Possession on behalf of a Junior licence holder Evidence required for this genuine reason is the same as a new application.

Official, commercial or prescribed purpose or for a purpose authorised by an Act or Regulations Evidence required for this genuine reason is the same as a new application.

